



PROTEUS REPTILE TRUST

ROLE DESCRIPTION Site Maintenance Volunteer Role

Role Details

- Location: Rehoming Centre, Sedgley
- Responsible to: Centre Coordinator
- Hours: Flexible, ideally a minimum of 4 hours a week

Role Purpose

We're looking for someone with DIY experience to help us with site maintenance at our rehoming centre in Sedgley. You will help with ongoing maintenance as well as some new exciting projects we have in the pipeline.

You will need to be enthusiastic, practical, and happy to work as part of a small team, occasionally helping out with other tasks when needed. Most importantly, you must enjoy being around reptiles!

Key Tasks

- Assist with painting and decorating projects.
- Help with upgrading animal enclosures and displays.
- Support with keeping the grounds clear and tidy.
- Undertake small and odd-jobs – e.g. repairing a broken lock, replacing door handles, erecting signs, fixing broken furniture, replacing light bulbs etc.
- Undertake small manual project work – e.g. building shelves/assembling furniture
- Other tasks to be agreed depending on your skills and interests.

What support will be given?

- Training and support to get you up to speed with our current systems.
- Induction to learn about the work we do at our rehoming centre to give you a thorough understanding of our aims and ethos.
- Regular review meetings with the centre coordinator in order to agree tasks, receive feedback and raise queries.
- Opportunities to become involved in other Proteus Reptile Trust activities.

What are the benefits of volunteering with us?

- Develop your DIY skills.
- Project experience.
- References to add to your C.V.
- Experience of working in the charity sector
- Experience of working in an animal rescue organisation.
- Use your skills and experience to contribute to the success of Proteus Reptile Trust.

...and you will become part of our small, friendly team; making a difference, raising awareness, and finding loving homes for our rescued reptiles.

Applying to be a Maintenance Volunteer

If you're interested in applying for this role, send us an email with your details, telling us a bit about your maintenance experience and how you'd like to help.

Send your email to: proteusreptiletrust@gmail.com